

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
APRIL 23, 2013**

The Board of Public Works and Safety of the City of Jasper, Indiana met in regular session on Tuesday, April 23, 2013, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita S. Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on April 9, 2013. Thereafter, a **motion** was made by David Prechtel and seconded by Timothy Bell to approve the minutes as presented. Motion carried 3-0.

PARKING SPACE FOR BOOK DROP

At the last meeting the Jasper Public Library asked the Board to designate one parking space on the north side of 11th Street between Jackson and Main Streets as a “five minute only book drop” space. The Board decided to look at the area and make a decision at the next meeting.

Mayor Seitz asked if a library representative was in attendance. No one was present. Seitz said “we are going to make a decision and let them work out details with it”. He said they have a ramp for access to the new book drop on 11th Street. He then said they also have a concrete drive that has a curb cut. We could also add and mark off a parallel space along the sidewalk where patrons could park and utilize during a drop off. Seitz then asked Street Commissioner

Raymond Eckerle for his thoughts on the matter. Eckerle said they can mark the asphalt with yellow hash marks and place a sign.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to create from the existing drive way and curb cut a signage and markings for a book drop off for the library and we would perhaps expand the yellow striping around that curb cut a little farther to make it easier to get in and out; however, we would not create a specific parking space at this time or spot along the existing book drop to say this is a brand new space that is only reserved for book dropping. Motion carried 3-0.

MEMORIAL DAY SERVICE

Allen Bromm with the Dubois County Veterans Council asked to block off the square from 9:00 a.m. to 11:00 a.m. on Saturday, May 25, 2013 for the annual Memorial Day Service that will begin at 10:00 a.m. on the west side of the courthouse. The service will begin one hour earlier than it did in previous years. He also asked permission to use the City Hall parking lot for a gathering area and to have four sets of bleachers placed in the ceremonial area so spectators can sit. Bromm was instructed to contact the park department about the use of bleachers. There was some discussion about keeping the southeast corner of the Square open to traffic. Mayor Seitz then reviewed the requested items.

Thereafter, a **motion** was made by Mayor Seitz and seconded by David Prechtel to make that action. Motion carried 3-0.

IU COACHES TOUR

Andrea Hedinger, representing the I.U. Alumni Association of Southwest Indiana, asked permission to use the river walk, gazebo, and plaza area on May 30, 2013 from 6:00 p.m. to 8:00 p.m. for the I.U. Coaches Tour.

A **motion** was made by Timothy Bell and seconded by David Prechtel to approve the I.U. Alumni Association's event on May 30, 2013 at the river walk from 6:00 p.m. to 8:00 p.m. Motion carried 3-0.

HORSESHOE TOURNAMENTS

Allan Eason, representing the Indiana Chapter of the National Horseshoe Pitchers Association, asked permission to use the horseshoe pits near the river walk plaza area on April 27, May 25, July 6, and September 21, 2013 from 9:00 a.m. to 5:00 p.m. for Jasper's MHPA tournaments. He also asked if they could use one set of bleachers. Mayor Seitz told Eason to contact the park department regarding that particular matter.

A **motion** was made by David Prechtel and seconded by Timothy Bell to adopt the four dates as listed and allow the use of the horseshoe pits for tournaments. Motion carried 3-0.

5K RUN/WALK

Kira Patton with Forever Families said they want to have a 5K run/walk event called Forever 5K to support families adopting. The event will be held on

September 7, 2013 from 7:00 a.m. to noon. The route begins at the sports complex, then south on Old Huntingburg Road, east on CR 100S, north on Kimball Blvd., east on HRJ Lane, south on Dispatch Road, west on CR 100S, north on Kimball Blvd., west on 12th Avenue, south on Old Huntingburg Road and return to the sports complex. Patton said she did seek approval from Kimball for the part of the route that is on their private roads and she will seek approval from Dubois County officials for the portion of the route that is under their jurisdiction. Since this is the first time for this particular event, Timothy Bell recommended the police department and organizers do a walk-through before the date of the event.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to grant Forever Families permission to conduct a 5K run/walk on September 7, 2013 from 7:00 a.m. to noon that starts and ends at the sports complex and use certain City streets contingent upon approval from the County and from Kimball. Motion carried 3-0.

OPERATION CLEAN SWEEP DAY

Jay Baker with German American Bank said they are partnering with nonprofit organizations in the community to participate in Operation Clean Sweep Day on May 11, 2013 from 8:00 a.m. to noon. German American will provide trash bags and will pay an organization for each bag of trash collected up to \$300.00. Baker said this event enhances the adopt-a-street program and they will spot clean areas recommended by City of Jasper officials. Baker also said they will need a City trash truck and someone to educate the volunteers on what items not to pick up.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to permit German American Bank's development of Clean Sweep Day on May 11, 2013 from 8:00 a.m. to noon. Motion carried 3-0.

JUNK ASSETS

City Engineer Chad Hurm asked permission to junk an old file server, asset #101476, and a color printer, asset #101460.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to declare asset numbers 101476 and 101460 as junk. Motion carried 3-0.

GROUND LADDER TESTING AND AERIAL TRUCK INSPECTION QUOTES

Fire Chief Kenneth Hochgesang presented the following quotes for the annual testing of the ground ladders:

\$1.45 per ft.	American Test Center
\$2.75 per linear foot	UL LLC

Hochgesang said he could not obtain a third quote because he is not aware of any other company that does such testing. He recommended using American Test Center.

A **motion** was made by David Prechtel and seconded by Timothy Bell to accept the recommendation of Chief Hochgesang to use American Test Center for \$1.45 per ft. Motion carried 3-0.

Chief Hochgesang then presented the following quotes for the inspection of the two aerial trucks:

\$850.00 ea. American Test Center
\$975.00 ea. UL LLC

Hochgesang recommended accepting the low quote submitted by American Test Center.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to accept the chief's recommendation for American Test Center for \$850.00 each. Motion carried 3-0.

HIGH WEED COMPLAINTS

Fire Chief/Code Enforcement Officer Kenneth Hochgesang reported to the board the names of property owners and the locations that have been cited under 5.12.040 weed removal/notice. The names and locations are as follows:

Owner: Donald and Marilyn Schepers, 1304 Newton Street, Jasper
Location: 1610 Newton Street

Owner: Linda M. Fleck, 3162 Lakeside Dr, Jasper
Location: 1533 Greene Street

REPORTS

City Engineer Chad Hurm gave a report on fixing the Mill wall. There is a meeting this Thursday to discuss the options. He also gave a report on the South Newton storm sewer project.

Police Chief J. Michael Bennett commented about the increase in activities shown in the March 2013 police activity report. He also reported that Officer Bower picked up the City's canine yesterday. Bower is going back to Michigan next week for a three-week training course. Mayor Seitz said he wanted to publicly acknowledge the donations that were given towards the canine program.

Street Commissioner Raymond Eckerle reminded everyone that the City auction will be held at the street department on Saturday, April 27, 2013 beginning at 8:30 a.m. He also said an informational meeting with Kluemper Road residents is scheduled for 6:30 p.m. on April 24, 2013 in the council chambers.

Eckerle said the department is spraying weeds in certain curbs and sidewalks. He asked the public for its cooperation and to adopt their area.

SEEK QUOTES

Street Commissioner Raymond Eckerle asked permission to seek quotes to replace a 2003 model one-ton truck and plow and seek quotes to replace two, 2008 model asphalt wackers.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to give the street department permission to seek quotes for a one-ton truck and plow and for two asphalt wackers. Motion carried 3-0.

STREET CLOSURE

Street Commissioner Raymond Eckerle asked permission to close Kluemper Road at various times as needed when working on the Kluemper Road widening project.

A **motion** was made by Timothy Bell and seconded by David Prechtel to permit the closing of Kluemper Road as needed until completion of the project. Motion carried 3-0.

CLOSE INTERSECTION

Street Commissioner Raymond Eckerle said an inlet at the 35th and Newton Street intersection collapsed. He asked permission to close that intersection this week in order to replace the storm sewer.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to close the 35th and Newton Street intersection for the next few days to repair the storm sewer. Motion carried 3-0.

SEMI ROAD TRACTORS

At the January 8, 2013 Board of Public Works and Safety meeting, Street Commissioner Raymond Eckerle was given permission to seek quotes and purchase two used semi road tractors. Eckerle said they found two, 2005 Freightliners. They purchased one for \$29,000 and the other for \$31,900. He said street department employees took the bed off of the 1967 and 68 armory trucks and installed them on these semi road tractors to convert them to dump trucks. He showed pictures of the dump trucks.

ADJOURNMENT. There being no further business to come before the board, a **motion** was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:00 a.m.

The minutes were hereby approved ____ with X without corrections or clarification this 14th day of May, 2013.

Mayor Terry Seitz
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer